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Southern California Regional Office
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Phone: 213-718-6199

Northern California Regional Office
One Avenue of the Palms
Building 1, Suite 156
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San Francisco, CA 94130
Phone: 415-772-1991

CERTIFIED ADVANCED STEEL ERECTOR



STEEL ERECTION SPECIALISTS

DANNY'S CONSTRUCTION COMPANY, LLC Job Description

Position:	Senior Accountant
Reports to:	Vice President of Finance
Designation:	Exempt, Full Time
Hours:	Monday-Friday, 8:00 a.m. – 5:00 p.m.

Responsibilities

1. Lead and facilitate complete, accurate, and timely accounting close cycles.
2. Participant in the development, analysis, and review of internal and external financial and operational reporting.
3. Prepare and perform complex accounting entries, reconciliations, variance analysis, reports, and schedules.
4. Collaborate with and triage inquiries from external auditor to support the certification of financial statements.
5. Participant in and lead special projects as assigned which may include workflow analysis and process improvement; ERP system and bolt-on product enhancements, implementations; financial and operational data analysis; ad-hoc reporting.
6. Partner with, support, and advise operations counterparts.
7. Provide work direction and training to peers.

Requirements

1. Bachelor's degree in accounting, finance, or related business degree or equivalent combination of education and experience.
2. Minimum four years of related experience.
3. Excellent verbal and written communication skills.
4. Strong analytical and problem-solving skills.
5. Intermediate to advanced Microsoft Excel skills.

Danny's Construction Company, LLC is an AISC Certified Advanced Steel Erector. Monitoring of procedures, planning, and documentation required to maintain this level of certification is a duty of all Danny's Construction Company employees. Your input and suggestions for continuous improvement are welcome.

I understand the description of this job and the essential functions, as given above. I also understand that not all of the duties are described above, and that I will perform those above and other related duties as directed by my supervisor and management. I further understand that employment is at-will, and that either I or my employer may terminate the employment relationship at any time.